

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, September 27, 2007 – 6:00 p.m.

Administration Building – Board Chambers
2101 Hurley Way, Sacramento, CA 95825

CALL TO ORDER

The meeting was called to order by President Kelly. Board Members present: Clark, Goold, Granados, Jones, Kelly, Lawson, Valley. Directors Engellenner, Trujillo, absent. Staff: Fire Chief Mette, General Counsel Margarita, Board Clerk Tilson.

PLEDGE TO FLAG led by members of the California National Guard who serve full-time as the State Honor Guard.

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, September 29 at 1:00 p.m. and Monday, October 1 at 6:00 p.m. on Channel 14; Webcast at www.sacmetroable.tv. A VHS copy is also available for checkout from any library branch.

AWARDS—(Mette/Arend/Clark):

LIFE SAVING COMMENDATIONS –
CARL TRUJILLO
LARRY BROWN III

Carl Trujillo and Larry Brown each received a Life Saving Commendation presented by Director D’Elman Clark and Fire Chief Mette in recognition of their heroic actions on June 2, 2007, while attending an event honoring the WWII Tuskegee Airmen at McClellan Park. Their selfless and immediate reaction to a life-threatening situation resulted in saving the life of Robert Gehrig who was present tonight.

Christine Lee also assisted in administering the life-saving CPR while the 9-1-1 system was activated but was unable to attend the meeting tonight and will be honored at a later date.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

Bob Crimmins addressed the Board regarding a fire on June 20, 2007 at his home on 7248 Hedge Avenue. He disputed the accuracy of the incident report and urged the Board to investigate the incident. He recommended a training program to handle this type of fire, quicker response, use of a different access to the fields, and would like a fire department like the former one that was located on Florin Road.

Shane Crimmins presented a picture-board of the fire damage to the residence and buildings illustrating the destroyed and torn-down buildings, disputing the claim of slight damage. Resided there since 1969 and the fields caught fire countless times but previous techniques used by the fire department avoided complications and buildings never burned. The techniques currently used by the firefighters need to be reviewed to prevent fires.

Ron Bryant, a neighbor, related his experience with the fire and supported the concerns expressed.

President Kelly stated this issue will be referred to staff for follow-up. Mr. Crimmins and Mr. Bryant to be contacted within two weeks on the results of the investigation.

CONSENT AGENDA:**1. Board Meeting Action Summary—September 13, 2007**

- **Board Action:**
Goold/Granados—approve the Consent Agenda. ROLL CALL: Directors Clark, Goold, Granados, Kelly, Lawson, Valley, AYE. Director Jones, abstained. Directors Engellenner, Trujillo, absent. Motion carried.

ADDITION TO THE AGENDA:

President Kelly requested the addition of the following time-sensitive item that came to the attention of the District after the Agenda was posted:

Resolution – Approving the Form of and Authorizing the Execution of the Sixth Amended Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority's Property and Liability Program

- **Board Action:**
Granados/Valley—add the item to the Agenda. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

ACTION ITEM(S):

1. Purchase of Property and Casualty Insurance Coverage—(Baltzell)

[Refer to Action Item No. 5 considered prior to No. 1]

- The current property and casualty insurance policy expires September 30, 2007. The District broker, ABD Insurance Services, annually solicits insurance coverage proposals on behalf of the District. Several responses were received but only two companies offered quotes. Premium summary as follows:

VFIS		SDRMA
\$ 431,986	ANNUAL PREMIUM	\$502,500
	MANAGEMENT LIABILITY	
	OPTION A	Included
\$ 97,637	OPTION B-II	
<u>\$ 59,846</u>	ABD COMPENSATION	<u>\$ 50,250</u>
\$ 589,469	TOTAL	\$552,750
		To be prorated to
		Coincide with 7-1
		Common Expiration Date

- SDRMA provides enhanced coverage at a lower premium.
- Pete Keller of ABD provided clarification of coverage on the two policies and stated higher limits are available and can be purchased.
- Special District Risk Management Authority (SDRMA) is the lowest, responsible, most responsive bidder. SDRMA is a not-for-profit public agency formed under California Government Code Section 6500 et seq. Renewing with SDRMA means the District contracts under a joint powers agreement (JPA) for a three-year term with penalties for early withdrawal.
- Staff recommended the Board authorize the Fire Chief to contract the District's property and casualty insurance with SDRMA for the policy term of October 1, 2007 through June 30, 2010.
- **Board Action:**
Granados/Goold—approve the staff recommendation. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

2. Bid Award – Advanced Protective Clothing Care and Maintenance Provider—(Miller)

- Staff requested authorization to enter into a three-year agreement with a provider for Advanced Protective Clothing Care and Maintenance of Personal Protective Equipment.
- In response to a Request for Bids, the District received the following two proposals :

ECMS – Oakland, California
Scott's PPE Recon – Lodi, California

- The cost for annual Advanced Inspection and Cleaning can be established by the number of PPE sets in current use (approx. 600). The cost for each set to provide the Advanced Inspection and Cleaning is \$55.00 based on Scott's PPE Recon price of \$27.50 for the structural jacket and \$27.50 for the structural trouser, versus ECMS' overall price of \$78.00, which is based on ECMS' price of \$39.00 for the structural jacket and \$29.00 for the structural trouser. (600 x \$55.00 = \$33,000). Each Firefighter is issued two sets of turnout gear (2 coats and 2 pants).

It is proposed that the District provide the Advanced Inspection and Cleaning every year for the primary set of PPE. If the desire is to provide Advanced Inspection and Cleaning for all gear annually, the cost doubles to \$66,000.

There is a cost for repair and cleaning that is determined by daily, monthly and quarterly inspections of all PPE performed at the fire station level by the Fire Captains. These repairs are done as piecework and are quoted in an "a la carte" fashion included in the proposal.

- Staff recommended to the Board that the bid for the Advanced Protective Clothing Care and Maintenance of Personal Protective Equipment be awarded to Scott's PPE Recon, Lodi, California, as the lowest, most responsible, and responsive bidder.

- **Board Action:**

Granados/Goold—adopt the staff recommendation. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

- Ralph Scott of Scott's PPE Recon provided a background history of his experience and stated he currently handles about 125 departments in Northern California.

3. Grant Manager – Job Description and Salary Schedule—(Fillo)

- Deleted.

4. Fiscal Year 2007/2008 Final Budget—(Sponable)

- The eight-page staff report from Fire Chief Mette provided final budget detail to include estimated total expenditures of \$173,998,662 while estimated total operating revenues are forecast at \$158,237,373. The difference between the estimated revenues and the estimated expenditures is \$15,761,289 which this budget supports by the use of \$2 million in proceeds from the sale of real property that the District currently owns, \$10,000 from the sale of hats, badges and shirts, \$9,638,000 in bridge financing that in the future will be secured by the Rancho Cordova RDA funding and a transfer of \$4,113,289 from the Capital Facilities Fee fund balance and the Capital Improvement Reserve in the General Fund.
- Currently salary and benefit costs exceed the 85% benchmark; therefore, the FY 2008 costs do not include the January 1, 2008 4% equity increase. Management is meeting and conferring with affected bargaining groups to define the contractual benchmark, and to discuss operational adjustments that will allow the district to continue funding the 2007 equity increase.

Management desires to continue to fund the 2007 4% equity increase should expenditures be cut adequately, and revenues are not further impacted by Proposition 8 reassessments and other revenue shortfalls.

- Overall revenue growth between six percent and seven percent.
- Director Goold reinforced the need to not cut support personnel in lieu of certain equity pay because they play a critical role in providing support services to the District and the community.

Finance Director Sponable agreed.

Captain Pat Monahan, Vice President of Sacramento Fire Fighters Local 522, addressed the concern stating he sent out a memo yesterday to all represented personnel and it clearly stated they are not in favor of laying off any District personnel to enable getting a 4% equity adjustment. A copy of the memo was provided to the Board.

- Contingency Reserve of \$7,833,654 represents 5% of the General Operating Budget and meets the Board guideline

A. Resolution No. 58-07—Adopt 2007/2008 Final Budget

- The Resolution for adoption of the Final Budget for Fiscal Year 2007/2008 contained a breakdown of the budget requirements:

- Salaries and Employee Benefits	\$134,548,505
- Services and Supplies	15,737,535
- Taxes, Licenses, Assessments	2,382,336
- Fixed Assets:	
Land	8,768,000
Structures and Improvements	7,793,650
Vehicles	2,685,000
Equipment	2,083,636
TOTAL BUDGET:	\$173,998,662

- **Board Action:**
Valley/Lawson—adopt the resolution. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

B. Resolution No. 59-07—Adopt 2007/2008 Fund 212A Reserve Accounts

- **Board Action:**
Granados/Valley—adopt the resolution. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

C. Resolution No. 60-07—Adopt 2007/2008 Fund 212B Reserve Accounts

- **Board Action:**
Granados/Lawson—adopt the resolution. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

D. Resolution No. 61-07—Adopt 2007/2008 Fund 212C Reserve Accounts

- **Board Action:**
Granados/Jones—adopt the resolution. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

E. Resolution No. 62-07—Adopt 2007/2008 Fund 212D Reserve Accounts

- **Board Action:**
Granados/Lawson—adopt the resolution. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

F. Resolution No. 63-07—Adopt 2007/2008 Fund 212E Reserve Accounts

- **Board Action:**
Granados/Jones—adopt the resolution. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

G. Resolution No. 64-07—Adopt 2007/2008 Appropriations Limit Schedule

- Establishes the Fiscal Year 2007/2008 Appropriations Limit of \$231,344,253.
- **Board Action:**
Granados/Lawson—adopt the resolution. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

Director Goold recommended a copy of the Final Budget be sent to the Cities of Citrus Heights and Rancho Cordova. Also important to let everyone in the community know that a copy of the final budget is available upon request at the Administrative headquarters.

Fire Chief Mette stated he will take care of it.

5. Resolution No. 57-07 – Approving the Form of and Authorizing the—(Baltzell) Execution of the Sixth Amended Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority’s Property and Liability Program

(Considered prior to Action Item No. 1)

- **Board Action:**
Goold/Granados—adopt the resolution. ROLL CALL: Directors Clark, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Engellenner, Trujillo, absent. Motion carried.

PRESENTATION ITEMS

None

PRESIDENT’S REPORT—(Kelly)

- Yesterday he attended a Board of Supervisors meeting with Fire Chief Mette. There was an appeal to a land use decision and we communicated to the Supervisors our interest in providing fire and emergency services to the area north of Elkhorn Boulevard and out to Metro Air Park. Look forward to hearing more on it if it happens.

FIRE CHIEF'S REPORT—(Mette)

- Fire incident report – eight working structure and 35 grass fires since the last Board meeting.
- Sacramento Metropolitan Fire District personnel are training in an industrial chemical leak exercise this week in Elk Grove at the Georgia Pacific factory complex on East Stockton Boulevard.
- September 26 – Attended the City of Rancho Cordova 2 x 2 meeting with Directors Jones and Granados. Probably coming back in the future for a policy decision by the Board on paying rent for the District Fire Prevention personnel.

Director Granados suggested the Policy Committee look at this issue before it comes to the full Board.

Fire Chief Mette stated a presentation can be made to the Policy Committee for direction.

- September 26 – The fifth Blight Busters outreach took place in Rancho Cordova. Installed 10 smoke detectors and replaced 9 batteries, 31 homes had working smoke detectors.
- September 28 – JoAnn Conner who was honored by the District for rescuing her grandson from a North Highlands apartment fire will receive the California State Firefighters' Association Valor Award at a dinner at the Holiday Inn, Capitol Plaza, 6:00 p.m. He will be attending with PIO Jeff Lynch, Director Granados and his wife.
- The Shoe Donation Project headed up by Jessica Landin was a huge success. Metro personnel donated 1,300 pairs of shoes that will be delivered early next month to the impoverished village of San Lorenzo, Mexico.

Public Information Officer Jeff Lynch showed video news clips from Fox 40, Channel 19, and Channel 10 news of the project.

- Sheriff's deputies credited Sacramento Metropolitan Fire District Firefighter Jim Manes with saving a woman from a potentially fatal assault on September 23. The assailant was recently taken into custody.

GENERAL COUNSEL'S REPORT—(Margarita)

None

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Kelly)**

- Requested Board Clerk Tilson coordinate an Executive Committee meeting for the middle of October.

Fire Chief Mette stated he has two items. The draft Helicopter Report has been received and would like to have a special meeting. Also his evaluation comes up in the month of October.

President Kelly stated we will set up a meeting on the Helicopter Program and these items can be discussed at the Executive Committee meeting.
- Next Meeting: TBD

Communications Center Delegate—(Valley)

- Received a report. Deputy Chief Latta will be retiring and need to look at a future replacement as alternate.
- Next Meeting: October 30, 2007 – 10:30 AM

California Fire & Rescue Training Authority—(Goold)

- Next meeting: TBD

Finance Committee—(Jones)

- Next meeting: October 11, 2007 – 5:00 PM

Policy Committee—(Lawson)

- Tonight's meeting was cancelled due to a lack of a quorum.
- Next meeting: October 25, 2007 – 5:00 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS:**Clark:**

- He missed the Color Guard but was impressed with the job Duane Arend and Fire Chief Mette did on putting together the Life Saving Commendations. He attended the WWII Muskegee event at McClellan and Larry Brown, Carl Trujillo, and Christine Lee were angels that night in reviving Mr. Gehrig.
- Extended his sympathy to the families that lost their homes in the fire.
- Commended Jessica Landin for undertaking the task of sending shoes to Mexico.
- Thanked Finance Director Sponable and his staff for the excellent job on the budget.
- Thanked all of the firefighters and members of Metro Fire District for the job they do on a daily basis.

Goold:

- Congratulated Chief Ray Jones on his appointment as the new Fire Chief for Sacramento City Fire, effective January 1, 2008.
- He received a phone call from a member of the Sacramento County Sheriff's office related to CAD. They are hiring a consultant and he would like the District to engage in the CAD discussions.
Fire Chief Mette stated the Comm Center is doing its own CAD.
- Property on Greenback owned by the District needs weed abatement and recommended someone follow up on the rules we advocate.
- Excited to see the strategic planning happen. Input needs to be inclusive of everyone in this operation. Recommended discussions be started to keep regionalization alive. There are economies of scale to be realized. Looking at the future, Metro Fire should be providing service in this entire community.

Lawson:

- Thanked staff for everything they do daily. Appreciated the reports given tonight, especially the financial report.
- Commented on Jessica Landin. As the United Way Community Services Labor Liaison, a program was developed in concert with the labor unions in this area called "Youth in Community Action." A lot of young people in this community give back to the community including Director Kelly's son and daughter but he has never met a young woman who had such a big heart. He read a certificate that he presented to Jessica Landin at the press conference. She exemplifies this program and he personally thanked her. The compliment was also extended to the Metro Fire personnel for their donation of shoes to the impoverished area in Mexico.

Jones:

- Fellow directors adequately covered her thoughts and comments.

Granados:

- Recognized the Community Services staff, Jim Eastman, and Brenda Briggs for getting the message out on the importance of smoke detectors.
- Recognized the Roseville Fire Department on the celebration of its 100-year anniversary.
- Kudos to the bulldozer team who stopped the fire at Grant Line and White Rock Road.
- Acknowledged Station 63 who responded a couple times for treatment of some employees. Their professionalism and demeanor is commendable.
- Also thanked the crew of Station 41.

Valley:

- Different types of people appeared tonight. First were those that did a wonderful thing for the community and for the person whose life was saved. The other lost his home and he was sorry to see that happen no matter who is at fault.
- Relative to the CAD system, the Comm Center is supposed to get a report in November that can be provided to the District.

RECESS TO CLOSED SESSION 7:50 PM

[Taken Out of Order After Action Items]

RECONVENE TO OPEN SESSION 8:20 PM**CLOSED SESSION GOVERNMENT CODES:**

Report by Associate General Counsel Chavez:

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9(a) – One (1) Case

Teresa Means-Ferguson vs Sacramento Metropolitan Fire District
Sacramento County Superior Court Action No. 07AS02810

The Board voted unanimously by members present to provide the Mastagni law firm as monitoring counsel in this litigation and to pay the firm to act in this capacity with a monthly update to the Board or as needed as the case progresses.

ADJOURNMENT – The meeting adjourned at 8:55 p.m.

Matt Kelly, President

Thomas J. Lawson, Secretary

Charlotte Tilson, Clerk of the Board